**Spending Plan Categories**

* Continuing Education
  + Books & manuscripts
  + Coaching
  + Classes, conferences, retreats
* Financial
  + Accounting services
  + Banking fees
  + CC processing
  + Licenses, renewals, reports
  + Payroll (wages and taxes)
  + Professional memberships
  + Tax prep & processing fees
  + Vehicle mileage
* Marketing
  + Ads
  + Networking (memberships, meals, event fees)
  + Photography (headshots, photography of artwork, etc)
* Miscellaneous
  + Costumes (not clothing!)
  + Entertainment
  + Gifts
* Shipping & postage
  + Delivery fees for transporting artwork
  + Mailing (USPS, UPS)
* Supplies & equipment
  + Art supplies & framing
  + Computer equipment
  + General office supplies & printing (business cards, signage)
  + Music equipment
* Travel
  + Entrance fees (national parks, access fees, etc)
  + Parking & tolls
  + US
    - Lodging
    - Food
    - Transportation & baggage
  + Foreign
    - Lodging
    - Food
    - Transportation & baggage
    - Transaction fees
* Utilities- Business Use Only
  + Phone
  + Internet
* Venue fees (art shows, concert halls, festivals, street fairs)
  + Entry & booth fees
  + Supplies (lettering, signage, etc)
* Web development
  + Domain names
  + Web designer
  + Website management