**Spending Plan Categories**

* Continuing Education
	+ Books & manuscripts
	+ Coaching
	+ Classes, conferences, retreats
* Financial
	+ Accounting services
	+ Banking fees
	+ CC processing
	+ Licenses, renewals, reports
	+ Payroll (wages and taxes)
	+ Professional memberships
	+ Tax prep & processing fees
	+ Vehicle mileage
* Marketing
	+ Ads
	+ Networking (memberships, meals, event fees)
	+ Photography (headshots, photography of artwork, etc)
* Miscellaneous
	+ Costumes (not clothing!)
	+ Entertainment
	+ Gifts
* Shipping & postage
	+ Delivery fees for transporting artwork
	+ Mailing (USPS, UPS)
* Supplies & equipment
	+ Art supplies & framing
	+ Computer equipment
	+ General office supplies & printing (business cards, signage)
	+ Music equipment
* Travel
	+ Entrance fees (national parks, access fees, etc)
	+ Parking & tolls
	+ US
		- Lodging
		- Food
		- Transportation & baggage
	+ Foreign
		- Lodging
		- Food
		- Transportation & baggage
		- Transaction fees
* Utilities- Business Use Only
	+ Phone
	+ Internet
* Venue fees (art shows, concert halls, festivals, street fairs)
	+ Entry & booth fees
	+ Supplies (lettering, signage, etc)
* Web development
	+ Domain names
	+ Web designer
	+ Website management